



**GCCCD VISION, MISSION, AND VALUE STATEMENT**

*Vision: Transforming lives through learning.*

**DEC CHARGE:** The District Executive Council (DEC) serves in an advisory capacity to the Chancellor. DEC advises the Chancellor on District policy development and governance issues, and on matters referred to the council by the colleges, District Services, and/or college/District standing councils or committees. DEC reviews and recommends items for the Governing Board meeting dockets.

***DISTRICT EXECUTIVE COUNCIL***

**MEETING NOTES**

Monday, September 11, 2023, 1:00-2:00 PM

**In-Person – Cuyamaca College – Student Center I-209**

<b>Chair:</b> Chancellor	Lynn Neault	<input checked="" type="checkbox"/>	Confidential Admin Rep.	Craig Leedham	<input checked="" type="checkbox"/>
VC Business Services	Sahar Abushaban	<input checked="" type="checkbox"/>	Confidential Employees Rep.	Rosie Ibarra	<input checked="" type="checkbox"/>
Int VC Human Resources	Linda Beam	<input checked="" type="checkbox"/>	Academic Senate Pres.-CC	Manuel Mancillas-Gomez	<input checked="" type="checkbox"/>
Int AVC Ed Support Svcs	Barbara Gallego	<input type="checkbox"/>	Academic Senate Pres.-GC	Pearl Lopez	<input type="checkbox"/>
President-GC	Denise Whisenhunt	<input checked="" type="checkbox"/>	Classified Senate Pres.-CC	Raul Enciso	<input checked="" type="checkbox"/>
President-CC	Jessica Robinson	<input checked="" type="checkbox"/>	Classified Senate Pres.-GC	Michele Martens	<input checked="" type="checkbox"/>
ASGCC Representative	Desiree Krupenkin	<input type="checkbox"/>	<b>Guests:</b>		
ASGC President	Cesar D. Nuñez	<input type="checkbox"/>			
AFT Representative	Jim Mahler	<input checked="" type="checkbox"/>			
CSEA Representative	Colleen Parsons	<input checked="" type="checkbox"/>	<b>Meeting Recorder:</b>		
Admin Association Rep.	Wayne Branker	<input checked="" type="checkbox"/>	Executive Assistant	Mike Williamson	<input checked="" type="checkbox"/>

Discussion items	Action/Follow-Up
<p>A. Tuesday, September 12, 2023, Governing Board Regular Meeting Docket</p>	<p>Item 3.4 Update on DEIA Initiatives – will include an update on the EEO Plan</p> <ul style="list-style-type: none"> <li>• The EEO Plan was revamped by the state this year. Another extension for submitting the plan was granted from CCCCO. The plan will be presented to HRAC. CCCCO wants to see the plan by November 3, before it goes to our Board for approval.</li> <li>• The governance structure of the Equity in Employment Task Force, HRAC and the EEO Committee was discussed. These three entities will be reviewed and aligned.</li> </ul> <p>11.5 Purchase Orders and Warrants</p> <ul style="list-style-type: none"> <li>• Paperwork was discovered which was left behind when Jacob Angelo left showing that many hot spots which had been loaned out have not been turned in or deactivated at Grossmont. There needs to be a concerted effort to recover them.</li> <li>• Helen Benjamin is working with Grossmont College on the IEPI. She will also work with District on the District Governance IEPI.</li> </ul>

Discussion items	Action/Follow-Up
	<ul style="list-style-type: none"> <li>• Cameras installed near the women’s volleyball courts:               <ul style="list-style-type: none"> <li>○ These are not part of District’s security system. They are for filming sporting events, and for sharing with talent scouts.</li> <li>○ Since these cameras are a college initiative, Denise will follow up on the background regarding their installation, intended uses, and who will have access to the filmed content.</li> <li>○ The Chancellor proposed not turning the cameras on until details are worked out rather than uninstalling them and then reinstalling them. Colleen, Jim and Wayne agreed.</li> </ul> </li> </ul> <p>Item 11.7 Award of RFP No. B24.003 – Bookstore Operations</p> <ul style="list-style-type: none"> <li>• The item on the agenda is only for permission to go out to bid and begin negotiations.</li> <li>• The \$12,000 donation to the colleges from Barnes &amp; Noble goes through the Foundation.</li> <li>• Wayne questioned whether there will be opportunities for better branded gear.</li> <li>• As currently proposed, shipping books to students would be free for orders of \$100 or more. The District is negotiating a lesser amount for free shipping.</li> <li>• The colleges will recoup some space in the future since the bookstores will require less retail floor space.</li> </ul>
<p>B. District Executive Council (DEC) Structure Review</p> <ul style="list-style-type: none"> <li>• <a href="#">Charge and Composition</a></li> <li>• Roles and Responsibilities</li> </ul>	<ul style="list-style-type: none"> <li>• It was recommended that discussion on this agenda item be postponed pending training/coaching of governance council members.</li> <li>• There needs to be a facilitated discussion regarding the governing council surveys.</li> </ul>
<p>C. Board Policies and Administrative Procedure:</p> <p><b>FIRST READS:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">AP 2325</a> Teleconferenced Meetings               <ul style="list-style-type: none"> <li>○ CCLC Update #42</li> <li>○ New Administrative Procedure</li> <li>○ There is no BP 2325</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• The second reads were approved to go on the October Board agenda.</li> <li>• AP 2325 will go on the October DEC agenda for a second read.</li> </ul>

Discussion items	Action/Follow-Up
<p><b>SECOND READS:</b></p> <ul style="list-style-type: none"><li>• <a href="#">BP 2330</a> Quorum and Voting<ul style="list-style-type: none"><li>○ CCLC Update #42</li><li>○ One change to clarify voting requirements related to the sale or lease of surplus real property</li><li>○ There is no AP 2330</li></ul></li><li>• <a href="#">AP 2712</a> Conflict of Interest Code<ul style="list-style-type: none"><li>○ CCLC Update #42</li><li>○ Gift limit updated from \$460 to \$590</li><li>○ Disclosure categories revised</li><li>○ No changes to BP 2712</li></ul></li></ul>	
D. Next Meeting	<b>Monday, October 16, 2023, 1:00-2:00 PM</b> <b>Location:</b> Zoom Meeting